

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

October 16, 2018

Mr. Bunting, Vice President called the meeting to order @ 5:00 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Mr. Swope was absent. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#18-301 APPROVAL OF BOARD MINUTES

Mr. Curry moved and Mr. Coulson seconded that the Board of Education approves the minutes of the Zanesville Board of Education special meeting September 4, 2018 and the regular meeting on September 19, 2018.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

#18-302 REPORT OF THE TREASURER

Mr. Coulson moved and Mr. Bunting seconded to approve the following recommendations:

September Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations:

- General and Payroll

Monthly Financials – Zanesville Community High School

Approve the September 2018 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2018 through June 30, 2023.

Budget – Zanesville Community High School

Approve the 2018-2019 Budget for the Zanesville Community High School

Five-Year Forecast – Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2018 through June 30, 2023.

Advance Approval

Approve the following advance:

From Fund	To Fund	Amount	
001-0000 General Fund	024-9700 Health Insurance	300,000	To avoid a deficit balance

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Bunting. Vice President declared motion carried.

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#18-303 RESIGNATIONS – CERTIFICATED

Mr. Curry moved and Mr. Coulson seconded to accept the resignation of Chelsea Tolliver, Rosecrans High School Guidance Counselor, effective August 2, 2018.

Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared motion carried.

#18-304 RESIGNATIONS - CLASSIFIED

Mr. Bunting moved and Mr. Curry seconded to accept the resignation of Cristen Nichols, Food Service at Zane Grey Elementary, effective October 12, 2018.

Those voting aye: Mrs. French, Mr. Bunting, Mr. Coulson, Mr. Curry. Vice President declared motion carried.

#18-305 EMPLOYMENT – CLASSIFIED

Mrs. French moved and Mr. Curry seconded to approve the employment of Kayla Loyd as Educational Aide at Zane Grey Elementary. Effective date of employment is September 17, 2018. Rate of pay will be Regular Aide, step 0, from the appropriate salary schedule, pending appropriate certification and background check.

Approve the employment of Kelly Jarvis as 3 hours food services, at National Road Elementary, effective September 18, 2018, pending appropriate certification and background check. Rate of pay to be Cafeteria II, step 0, from the appropriate salary schedule.

Approve the employment of Stacey Ransom as 3 hours food services, at Zanesville Middle School, effective August 31, 2018, pending appropriate certification and background check. Rate of pay to be Cafeteria II, step 0, from the appropriate salary schedule.

Approve the employment of Oscar McWhorter as Custodian for Zanesville High School, effective October 1, 2018, pending appropriate certification and background check. Rate of pay to be Maintenance I, step 0, from the appropriate salary schedule.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

#18-306 EMPLOYMENT – SUBSTITUTES

Mrs. French moved and Mr. Bunting seconded to approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2018-2019 school year.

Substitute Teacher			
Mark Coulson			

Substitute Aide/Bus Aide/Van Aide			
Mickayla Bidwell	Latoya Hayes		

Substitute Custodian			
Devaughn Harris			

Substitute Food Services			
Mickayla Bidwell	Haley Darby Miller	Amy Pieper	Angela Saxton

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Those voting aye: Mr. Bunting, Mr. Coulson (abstained on Mark Coulson), Mr. Curry, Mrs. French. Vice President declared motion carried.

#18-307 SUMMER 2018 DUAL CREDIT PROFESSIONAL DEVELOPMENT

Mr. Bunting moved and Mrs. French seconded to approve the following personnel for participation in required Dual Credit Professional Development at Zane State College during summer 2018. Participants receive a \$100 stipend.

Name	Subject	Date
Chris Miller	History	8/7/2018
Holli Gattshall	Language Arts	8/7/2018
Katrina Derry	Math	6/6/2018

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Bunting. Vice President declared motion carried.

#18-308 SITE COORDINATORS FOR TEEN TRENDSETTERS AFTER-SCHOOL PROGRAM

Mr. Curry moved and Mrs. French seconded to approve the following individuals as Building Site Coordinators for the Barbara Bush Teen Trendsetter Program for the 2018-2019 school year. A stipend of \$1,000 will be paid by The Barbara Bush Foundation to each Site Coordinator.

ZGE	NRE	JME
Megan Moore (1/2 Stipend)	Summer Bendle	Hillary McGee
Emily Brady (1/2 Stipend)		

Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared motion carried.

#18-309 ZHS LANGUAGE CLUB INTERNATIONAL TRIP

Mrs. French moved and Mr. Coulson seconded to approve a trip for the Zanesville High School Language Club members to travel to Austria, Germany and Switzerland. This 10 day trip is planned for May/June, 2020 and travel services will be provided by Education First Educational Tours. Students and chaperones will be responsible for their trip cost and will have the opportunity to raise money through various fund raisers.

Those voting aye: Mrs. French, Mr. Bunting, Mr. Coulson, Mr. Curry. Vice President declared motion carried.

#18-310 ZHS ORCHESTRA TRIP

Mr. Bunting moved and Mr. Curry seconded to approve a trip for the Zanesville High School Orchestra to travel to Cleveland, Ohio March 2, 2019 to attend a performance by the Cleveland Orchestra and visit the Rock N Roll Hall of Fame. Trip to be paid for by fundraising by the ZHS Orchestra.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

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#18-311 SUPPLEMENTAL CONTRACTS

Mrs. French moved and Mr. Coulson seconded to approve the following supplemental contracts for the 2018-2019 school year.

First Name	Last Name	Sport	Position	Year 2018-19	Class	Stipend
Eric	Baldwin	Athletic Coordinator	ZMS	0	n/a	\$2,700.00

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

#18-312 EMIS STIPEND

Mr. Bunting moved and Mrs. French seconded to approve a stipend in the amount of \$6,125.00 for Jacob Fisher, Tech Coordinator, to assist with EMIS and Power School reporting for the 2018-2019 school year.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Bunting. Vice President declared motion carried.

#18-313 EMPLOYMENT – FISCAL ASSOCIATE

Mr. Coulson moved and Mr. Bunting seconded to approve Becky Winsley, Fiscal Associate, part-time as and when needed effective October 1, 2018, pending background checks and appropriate certification. Rate of pay will be step 1 from the appropriate salary schedule.

Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared motion carried.

#18-314 ADMINISTRATIVE SALARY SCALE

Mr. Curry moved and Mr. Coulson seconded to approve the attached updated Administrative Salary Scale for the 2018-2019 school year to add the Licensed and Non-Licensed Executive Directors.

Those voting aye: Mrs. French, Mr. Bunting, Mr. Coulson, Mr. Curry. Vice President declared motion carried.

#18-315 STIPEND – CLASSIFIED

Mr. Bunting moved and Mr. Curry seconded to approve Johanna Riley, Administrative Assistant to the Superintendent, a \$3,000 stipend for support and transfer of responsibilities to the Department of Instructional Services for the 2018-2019 school year.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

#18-316 AGREEMENT WITH CAMBRIDGE HOME HEALTH CARE

Mr. Bunting moved and Mr. Coulson seconded to enter into agreement with Cambridge Home Health Care to provide nursing service for our student attending Starlight School for the 2018-2019 school year. Cost not to exceed \$45,000.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

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#18-317 AGREEMENT WITH EAGLE WINGS ACADEMY

Mr. Curry moved and Mr. Coulson seconded the approval to enter into agreement with Eagle Wings Academy to provide education services for 5 students for the 2018-2019 school year for the amount of \$111,780.00. This includes a 10% discount in the amount of \$12,420.00 if paid before November 1, 2018.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Bunting. Vice President declared motion carried.

#18-318 AGREEMENT WITH HAUGLAND LEARNING CENTER, LLC

Mr. Bunting moved and Mr. Coulson seconded the approval to enter into an agreement with Haugland Learning Center, LLC to provide education and speech services for one student for the balance of 2018-2019 school year. The amount will not exceed \$54,000.00.

Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared motion carried.

#18-319 SALE OF TEXTBOOKS

Mr. Bunting moved and Mrs. French seconded to approve the sale of excess student academic resources to K12 Book Source for \$500.00.

Subject	Grade	Title	Copyright
Math	K-5	MY MATH	2013
Math	6	Glencoe Course 1	2013
Math	6	Glencoe Course 1	2016
Social Studies	5	OUR Nation	2003

Those voting aye: Mrs. French, Mr. Bunting, Mr. Coulson, Mr. Curry. Vice President declared motion carried.

#18-320 K-6 GRADING SCALE ADJUSTMENT

Mrs. French moved and Mr. Curry seconded to approve the attached chart with adjustments to the K-6 Grading Scale.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared

**#18-321 MEMORANDUM OF UNDERSTANDING WITH THE CORPORATION
FOR OHIO APPALACHIAN DEVELOPMENT (COAD) FOSTER GRANDPARENT
PROGRAM/SENIOR COMPANION PROGRAM**

Mrs. French moved and Mr. Bunting seconded to approve the January 1, 2019 through December 31, 2021 Memorandum of Understanding (MOU) between Zanesville City Schools and the Corporation for Ohio Appalachian Development Foster Grandparent Program/Senior Companion Program (COAD FGP/SCP).

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

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#18-322 POLICIES ITEMS FOR ADOPTION

Mr. Curry moved and Mr. Coulson seconded to approve the following policy Items for adoption:

- 1541 Termination and Resignation
- 1662 Anti-Harassment
- 2111 Parent and Family Involvement
- 2260 Nondiscrimination and Access to Equal Educational Opportunity
- 2261 Title I Services
- 2261.01 Parent and Family Member Participation in Title I Programs
- 3122 Nondiscrimination and Equal Employment Opportunity
- 3140 Termination and Resignation
- 3362 Anti-Harassment
- 4122 Nondiscrimination and Equal Employment Opportunity
- 4140 Termination or Resignation

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Bunting. Vice President declared motion carried.

#18-323 RESIGNATION – CLASSIFIED

Mr. Curry moved and Mr. Bunting seconded to accept resignation of Clarissa Fleming, Zanesville City School bus driver, effective October 10, 2018.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

#18-324 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND PSI AFFILIATES, INC./ PSI ASSOCIATES, INC. FOR BISHOP FENWICK SCHOOL

Mrs. French moved and Mr. Curry seconded to enter into an agreement with Zanesville City Schools and PSI Affiliates, Inc. /PSI Associates, Inc. for the purpose of providing Exceptional Education intervention specialist services and educational aide services to students of Bishop Fenwick School as and when needed. Term of service agreement will be for a one (1) year term starting in the 2018–2019 school year, continuing through the conclusion of the 2018-2019 school year at a cost of \$50,232.61. Contract will be paid through the federal non-public allocation of IDEA funds.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Bunting. Vice President declared motion carried.

#18-325 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND PSI AFFILIATES, INC./ PSI ASSOCIATES, INC. FOR ROSECRANS HIGH SCHOOL

Mrs. French moved and Mr. Coulson seconded to enter into an agreement with Zanesville City Schools and PSI Affiliates, Inc. /PSI Associates, Inc. for the purpose of providing Exceptional Education Intervention Specialist services to students of Rosecrans High School as and when needed. Term of service agreement will be for a one (1) year term starting in the 2018–2019 school year, continuing through the conclusion of the 2018-2019 school year at a cost of \$1,298.43. Contract will be paid through the federal non-public allocation of IDEA funds.

Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. President declared motion carried.

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#18-326 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND PSI AFFILIATES, INC. / PSI ASSOCIATES, INC. FOR BISHOP FENWICK SCHOOL.

Mr. Curry moved and Mr. Bunting seconded to enter into an agreement with Zanesville City Schools and PSI Affiliates, Inc. /PSI Associates, Inc. for the purpose of providing Intervention Specialist services and educational aide services to students of Bishop Fenwick School as and when needed. Term of service agreement will be for a one (1) year term starting in the 2018-2019 school year, continuing through the conclusion of the 2018-2019 school year at a cost of \$64,848.11. Contract will be paid through the schools' state auxiliary payment.

Those voting aye: Mrs. French, Mr. Bunting, Mr. Coulson, Mr. Curry. Vice President declared motion carried.

#18-327 VOLUNTEERS

Mr. Bunting moved and Mr. Curry seconded to approve the following list of volunteers for the Zanesville City Schools for the 2018-2019 School year pending appropriate background checks.

Name	Bldg	Type Volunteer
Jennifer Bocook	JME	Parent
Susan Sleeper	JME	Community
Whitney Noble	JME	Parent
Brittany Bliss	JME	Parent
Michelle Johnson	JME	Parent
Erin Morrison	JME	Parent
Megan Zorne	JME	Parent
Lei-Lana Kimble	JME	Parent
Loraine Jerrells	JME	Parent
William Jerrells Jr	JME	Parent
Nora Taylor	JME	Parent
Peter Cultice	JME	Community
Sarah Stevens	JME	Parent
Kenzie Paul	JME	Parent
Alysia Yurich	JME	Parent
Anne Walls	JME	Parent
Taryn Hague	JME	Parent
Juan Klinehoffer	JME	Parent
Tiffany Klinehoffer	JME	Parent
Kristyn McNutt	JME	Parent
M. Beth Dougherty	JME	Community
Nancy L Lacy	JME	Community
Kristy Quintero	JME	Parent
Shelley Kirkbride	JME	Community
Sherry Colling	JME	Community

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Helen Harper	JME	Community
Tammy Gore	ZG	Community
Amanda Angler	ZG	Parent
Jackie Norman	ZG	Parent
Tiffany Davis	ZG	Parent
Cory Fahnestock	ZHS	ROTC
Kassandra Settles	ZHS	Community

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

#18-328 TRANSFER – CLASSIFIED

Mr. Bunting moved and Mr. Coulson seconded to approve the transfer of Lena Chason from a 3 hour school bus aide to 5 hour van aide for the Eagle Wings route, effective September 24, 2018, pending background check and proper certification. Rate of pay is step 2 from appropriate salary schedule.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

#18-329 AGREEMENT WITH SHANE’S PLACE OF LOGAN, OHIO

Mr. Coulson moved and Mr. Bunting seconded the approval to enter into agreement with Shane’s Place of Logan, Ohio to provide transportation for a student from their address in Logan to Haughland in Columbus, Ohio on a daily bases for the remainder of the 2018-19 school year. Cost will be \$115.95 per day.

Those voting aye: Mr. Coulson, Mr. Curry, Mrs. French, Mr. Bunting. Vice President declared motion carried.

#18-330 EMPLOYMENT – CLASSIFIED

Mr. Bunting moved and Mrs. French seconded to approve the employment of Amy Pfeifer as Zanesville City Schools Bus driver, effective October 16, 2018, pending appropriate certification and background check. Rate of pay to be step 0 from the appropriate salary schedule.

Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared

#18-331 TRANSFERS – ADMINISTRATIVE

Mr. Bunting moved and Mrs. French seconded to approve the transfer of Steven Foreman, Director of Title I/Federal Programs, to Assistant Superintendent effective October 1, 2018. Rate of pay will be the appropriate step from the LED column on the Administrative Salary Schedule.

Approve the transfer of Kevin Appleman, Director of Student Services/Operations, to Executive Director of Operations effective October 1, 2018. Rate of pay will be the appropriate step from the NLED column on the Administrative Salary Schedule.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

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Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

#18-332 ZANESVILLE COMMUNITY HIGH SCHOOL

Mr. Bunting moved and Mrs. French seconded to approve a stipend for Jason Stevens, Paraprofessional, in the amount of \$1,200.00 for the management of food service at Zanesville Community High School for the 2018-2019 school year.

Those voting aye: Mr. Bunting, Mr. Coulson, Mr. Curry, Mrs. French. Vice President declared motion carried.

#18-333 EXECUTIVE SESSION

Mr. Curry moved and Mr. Coulson seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law";

WHEREAS "the minutes need only reflect the general subject matter of discussions in executive session", and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the promotion or compensation of public employee(s) or officials

 X to consider the dismissal, discipline, or demotion of employee(s) or students

Time entered executive session: 5:39 p.m.

Time returned to public session: 6:55 p.m.

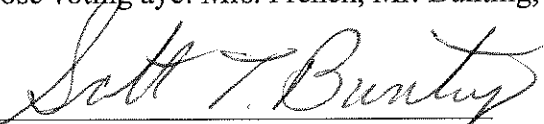
Those voting aye: Mr. Curry, Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared motion carried.

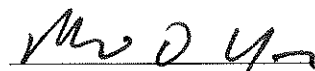
Mr. Curry left at 5:55 p.m.

#18-334 MEETING ADJOURNMENT

Mr. Coulson moved and Mrs. French seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 6:55 p.m.

Those voting aye: Mrs. French, Mr. Bunting, Mr. Coulson. Vice President declared motion carried.


VICE PRESIDENT


TREASURER

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